



**Blanco-Blanco
Cosmetology School**

**901-A 24th Street West
Billings, Montana
406-652-2700**

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PHILOSOPHY AND OBJECTIVES

Blanco Blanco Cosmetology School was established in 1986 to educate students with knowledge gained from years of experience in owning and operating a chain of salons. Blanco Blanco offers national and international success in the cosmetology industry.

Students admitted to Blanco Blanco Cosmetology School will receive instruction from licensed instructors who have been successful in the salon business. Our instructors teach progressive educational concepts in the cosmetology field. Students will gain expertise in technical skills and professional service as well as business and job related information. Our goal is to provide our students with the opportunity to achieve any goal he/she desires in the field of cosmetology. Blanco Blanco Cosmetology school has designed its curriculum for our students to achieve their personal and professional goals. Our staff has a strong commitment to our school as well as the students. Our desire is to produce professional, confident, creative, and well trained cosmetologists upon graduation. We would like to share our beliefs with anyone willing to learn the field of cosmetology.

We cordially invite prospective students to visit our school. Our staff will give you a tour of the facility, discuss the curriculum, acquaint you with the teaching staff, faculty, and help you plan your cosmetology career. Blanco Blanco Cosmetology School is fully licensed by the Montana State Board of Cosmetology. All requirements of the Montana State Board of Cosmetology will be fulfilled.

Each student enrolled has an individual work and practice station. The 2nd floor of the facility houses a spa area, break room, restroom and locker area.

FACILITIES

Blanco Blanco Cosmetology School is located at 901 24th Street West, Billings, Montana. The school was built in 1986, the 3,500 square foot building has been designed specifically for use of the most advanced cosmetology training techniques. Our school has two floors. The top floor is used for our clinic floor experience with three entrances, including a handicap ramp. Our main clinic area consists of work stations, reception area, dispensary and rest room.

JOB PLACEMENT

Blanco Blanco Cosmetology School communicates closely with many salons in the state. As graduation draws near our staff offers valuable assistance to our students with job placement. The demand for competent cosmetologists is wide spread. Opportunities in the field include salon managers, salon stylists, and salon owners. Some students desire to become manicurists or estheticians. Opportunities are also available to work for a major manufacturer of professional beauty products or as an educator to other professional cosmetologists. The employment opportunities are endless once you have successfully achieved your cosmetology course. Blanco Blanco Cosmetology School's staff will assist you in planning your career goals, as well as seeking employment.

ADMISSION REQUIREMENTS

All applicants may visit the school for a personal interview with the director of admissions. Upon enrollment a student must submit to the school a **NON-REFUNDABLE** \$650.00 registration fee.

An applicant is encouraged to apply for admission as far in advance of the starting date as possible to insure placement for their desired class.

Blanco Blanco Cosmetology School, in its admissions, instruction and policies does not discriminate on the basis of race, religion, color, financial status, sex, national origin, age, or sexual orientation.

Transfer students: Applicants for transfer are considered on an individual basis, Blanco Blanco Cosmetology School may, at its discretion refuse transfer students if admission requirements cannot be met, Please call for prices.

GRADUATION REQUIREMENTS CLASS SCHEDULES AND KEY DATES

As Required by Montana State Law, students must complete 2000 hours of attendance. The student must complete the required curriculum and have accumulated 2000 hours. An academic grade average of 75% and attendance of 144 hrs. per month must be maintained. A student may graduate at the age of 17; however, the student must be 18 years of age before taking the Montana Cosmetology examinations. Upon graduation a student will receive a graduation certificate and will be eligible for licensure in the state of Montana and other states as well provided they have successfully completed

the state board examination, and have a high school diploma or a G.E.D.

CURRICULUM

Blanco Blanco Cosmetology School offers the complete cosmetology course as required by the Montana State Board of Cosmetology. It is a full time program for a minimum of 2000 hours.

The hours for training courses:

Manicuring.....	175 hours
Esthetics.....	200 hours
Shampooing.....	5 hours
Chemical Waving.....	350 hours
Chemical Relaxing.....	50hours
Hair Styling.....	275 hours
Hair Coloring and Hair Lightening.....	300 hours
Haircutting and Shaping.....	275 hours
Salon Management.....	150 hours
Current State Board Laws and Rules.....	50 hours
Bacteriology.....	100 hours

The student must satisfactorily complete all course work in order to receive a graduation certificate from this school.

CLASS SCHEDULES AND KEY DATES

New classes are started the first Tuesday of the following months: January, March, May, July, September, and November. The school is open Tuesday through Saturday. Classes are held Tuesday through Friday from 8:30 AM to 5:30 PM and Saturday from 8:30 AM to 2:00 PM. The classes include cosmetology theory with related activities and demonstrations. Practical grade projects and closely supervised clinical experiences with extensive career related information. The first 300 hours of a students schooling is conducted in the basic classroom. After completing the 300 hours of basic training the schedule is as follows:

Tuesday through Friday

Theory class.....	8:30 AM to 9:30 AM
Clinical floor instruction.....	9:30 AM to 5:30 PM
Manikin worksheet.....	9:30 AM to 5:30 PM

(when there are no clinical floor assignments)

Saturday

Clinical floor instruction 8:30 AM to 2:00 PM
Legal holidays observed are New Year's, Memorial day, July 4th, Thanksgiving and Christmas. Specific dates will be announced.

STUDENT INFORMATION

Student conduct: All students upon enrollment will receive a copy of the school policies which will be reviewed during student orientation. Any conduct that disrupts classes or any disreputable conduct directed toward instructors, faculty, fellow students or clients will not be tolerated. Theft or conduct damaging school property or equipment will not be tolerated. Violation will be grounds for expulsion.

STUDENT RECORDS

Each student has the right to gain access to their records at any given time under the supervision of a school official. Student information will only be released upon written permission from the student.

STUDENT DRESS CODE

Blanco Blanco Cosmetology School requires students to be in proper dress code at all times with a clean and pressed uniform and name tag. Required dress code is black and white. No shorts will be allowed to be worn by male or female students. Shoes must be black or white and in good condition. Students are required to observe personal hygiene, grooming and present a professional fashionable manner and appearance.

GRADING SYSTEM

Students are required to maintain a theory grade of 75% or above. Students are required to maintain an attendance grade of 144 hrs. per month. If a student is not maintaining satisfactory progress in theory and attendance, a staff member will council them at that time.

Grade Point System

93%-100% = A
84%-92% = B
75%-83% = C
70%-74% = D
0%-69% = F

PROGRESS REPORTS

Blanco Blanco Cosmetology School distributes report cards monthly. Grades are averaged from written weekly tests, theory, manikin worksheet, clinical floor, sanitation, and citizenship.

TUITION

Blanco-Blanco Cosmetology School tuition is \$5,450.00. A \$650.00 **NON-REFUNDABLE** deposit is required to secure class placement, and to register the student with MT. State Board of Cosmetology. \$400.00 will be applied to the first month tuition. This deposit will be held for one year. This deposit will be forfeited if student does not attend. Tuition includes the student kit, books and educational materials issued during the 2000 hour course. The balance of \$4,800.00 may be paid in full or an interest free monthly payment schedule may be negotiated. In addition, the student will be required to purchase 2 manikins for cutting classes and an acrylic nail kit. There is no federally funded financial aid available. Prices are subject to change without notice.

Students must complete schooling within 14 months. If the student does enter into the 14th month, they will be charged \$5.00 per hour. Students failing to complete schooling by the end of 14 months will be terminated. There will be a 4 week allowance for maternity or major medical condition with a doctor's excuse.

Upon graduation the student will be required to pay testing fees to the Montana State Board.

SUMMARY

Thank your for your interest in our school! The administration and faculty cordially invite prospective students to tour our school and schedule a personal interview. Our admissions officer will assist you in planning your career in cosmetology.